

Year Built: _____

PROPERTY INFORMATION WORKSHEET



Rental Address: _____ Unit: _____ City: _____ Zip: _____

County: _____ School District: _____

Suggested Rent: \$ _____ Security Deposit: \$ _____ Date Available: _____ SQFT: _____

Min. Lease Term: _____ #Bedrooms: _____ #Bathrooms: _____

Property Type: Apartment Single Family Duplex Condo Townhouse Loft Live/Work Commercial Other: _____

Landlord/Entity: _____ Contact Name: _____

Phone: _____ Mobile: _____ Landlord Email: _____

Landlord Mailing Address: _____

Street

City

State

Zip

Utilities Included in Rent: ("X" those that apply)

Heat Electric Gas Sewer/Water Hot Water Trash Cable Internet Other: _____

Additional Utility Details: _____

<p>Rooms:</p> <input type="checkbox"/> Master Bedroom <input type="checkbox"/> Master Bathroom <input type="checkbox"/> Office/Den <input type="checkbox"/> Sun Room <input type="checkbox"/> Basement <input type="checkbox"/> Finished Basement <input type="checkbox"/> Recreation Room <input type="checkbox"/> Walk-in Closet <input type="checkbox"/> Mother-in Law unit <input type="checkbox"/> Pantry <input type="checkbox"/> Dining Room <input type="checkbox"/> Living Room <input type="checkbox"/> Family Room <input type="checkbox"/> Storage Space <p>Heating & Cooling:</p> <input type="checkbox"/> Air Conditioning <input type="checkbox"/> Central A/C <input type="checkbox"/> Ceiling Fans <input type="checkbox"/> Double Pane Windows <input type="checkbox"/> Heat: Forced Air <input type="checkbox"/> Heat: Radiant	<p>Features:</p> <input type="checkbox"/> Granite Countertops <input type="checkbox"/> Hardwood Floors <input type="checkbox"/> Vinyl Plank Flooring <input type="checkbox"/> Fireplace <input type="checkbox"/> Wet Bar <input type="checkbox"/> Jetted Tub <input type="checkbox"/> Hot Tub <input type="checkbox"/> Jacuzzi / Whirlpool <input type="checkbox"/> Sauna <input type="checkbox"/> Skylights <input type="checkbox"/> Vaulted Ceilings <input type="checkbox"/> Furnished <input type="checkbox"/> Elevator <p>Appliances:</p> <input type="checkbox"/> Stainless Steel Appliances <input type="checkbox"/> Gas Stove <input type="checkbox"/> Range / Oven <input type="checkbox"/> Dishwasher <input type="checkbox"/> Garbage Disposal <input type="checkbox"/> Washer/Dryer In-Unit <input type="checkbox"/> Laundry on site <input type="checkbox"/> Shared Washer/Dryer <input type="checkbox"/> Refrigerator <input type="checkbox"/> Microwave	<p>Wiring:</p> <input type="checkbox"/> Intercom System <input type="checkbox"/> High-speed Internet <input type="checkbox"/> Cable Ready <input type="checkbox"/> Integrated Sound System <input type="checkbox"/> Security System <p>Community Features:</p> <input type="checkbox"/> Fitness Center <input type="checkbox"/> Swimming Pool <input type="checkbox"/> Business Center <input type="checkbox"/> Concierge Services <input type="checkbox"/> Doorman <input type="checkbox"/> Clubroom <input type="checkbox"/> Golf Course <input type="checkbox"/> Tennis Court <input type="checkbox"/> Basketball Court <input type="checkbox"/> Boat Slip <input type="checkbox"/> Dock <input type="checkbox"/> Roof Top Terrace <input type="checkbox"/> Barbecue Area	<p>Exterior:</p> <input type="checkbox"/> Balcony <input type="checkbox"/> Patio <input type="checkbox"/> Yard <input type="checkbox"/> Fenced Yard <input type="checkbox"/> Swimming Pool <input type="checkbox"/> Lake <input type="checkbox"/> Pond <input type="checkbox"/> Sprinkler System <input type="checkbox"/> Sun Deck <input type="checkbox"/> Lake Michigan Views <input type="checkbox"/> Downtown Skyline Views <input type="checkbox"/> River Views
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PET POLICY: _____

Dogs: Yes / Neg. / No Weight Limit: _____ Cats: Yes / Neg. / No **Additional Deposit:** \$ _____ **Pet Fee:** \$ _____

Parking Options & Fees: _____

Lawn Care & Snow Removal: _____ **Keys:** Held on File ___ or Lockbox # _____

Additional Notes: _____

Occupant(s) Contact Information: _____

Interest in Property Management: Yes / No

Interest in Maintenance Resources: Yes / No

THIS IS NOT A CONTRACT TO PERFORM SERVICES.

Landlord certifies that all of the information provided in this form is true to the best of their knowledge and that Residential Renters, LLC and the agents thereof shall be held harmless should any inaccuracies exist.